



APPLICATION SPECIAL USE PERMIT

REVISED

SUP2017-0005

ADMINISTRATIVE CHANGE OF OWNERSHIP OR MINOR AMENDMENT

☐ Change of Ownership

☒ Minor Amendment

[must use black ink or type]

PROPERTY LOCATION: 1039 West glebe rd Alexandria VA 22305

TAX MAP REFERENCE: _____ ZONE: _____

APPLICANT

Name: Wen Ling Lu

Address: 1039 W glebe rd Alexandria VA 22305

PROPERTY OWNER

Name: Andrew J Reachingns George

Address: 1622 Webster st NW Washington DC 20001

SITE USE:

Business Name:

Current:

Proposed (if changing):

☐ **THE UNDERSIGNED** hereby applies for a Special Use Permit for **Change in Ownership**, in accordance with the provisions of Article XI, Division A, Section 11-503 (5)(f) of the 1992 Zoning Ordinance of City of Alexandria, Virginia.

☒ **THE UNDERSIGNED**, having read and received a copy of the special use permit, hereby agrees to comply with all conditions of the current special use permit, including all other applicable City codes and ordinances.

☒ **THE UNDERSIGNED** hereby applies for a Special Use Permit for **Minor Amendment**, in accordance with the provisions of Article XI, Division A, Section 11-509 and 11-511 of the 1992 Zoning Ordinance of City of Alexandria, Virginia.

☒ **THE UNDERSIGNED**, having obtained permission from the property owner, hereby requests this special use permit. The undersigned also attests that all of the information herein required to be furnished by the applicant are true, correct and accurate to the best of his/her knowledge and belief.

WEN LING LU

Print Name of Applicant or Agent

1039 W glebe rd

Mailing/Street Address

Alex VA 22305

City and State

Zip Code

Wen Lu

Signature

703 8363 888 703 299 0418

Telephone #

Fax #

Wenlu1039@gmail.com

Email address

6/9/17

Date

DO NOT WRITE IN THIS SPACE - OFFICE USE ONLY

Application Received: _____

Fee Paid: \$ _____

Legal advertisement: _____

ACTION - PLANNING COMMISSION _____

ACTION - CITY COUNCIL: _____

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~~2004-0117~~

The following information must be furnished to the Department of Planning and Zoning to determine if the current use conducted on the premises complies with the special use permit provisions and all other applicable codes and ordinances.

1. Please describe prior special use permit approval for the subject use.

Most recent Special Use Permit # 2004 - 0113

Date approved: 2 / 1 / 2005
month day year

Name of applicant on most recent special use permit Wen Ling Lu

Use Restaurant

2. Describe below the nature of the *existing operation in detail* so that the Department of Planning and Zoning can understand the nature of the change in operation; include information regarding type of operation, number of patrons served, number of employees, parking availability, etc. (Attach additional sheets if necessary.)

currnt our restaurant 3 employees

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~~2014-20113~~

3. Describe any proposed *changes* to the business from what was represented to the Planning Commission and City Council during the special use permit approval process, including any proposed changes in the nature of the activity, the number and type of patrons, the number of employees, the hours, how parking is to be provided for employees and patrons, any noise emitted by the use, etc. (Attach additional sheets if necessary)

mon - Thurs 11:00 - 10:30

Fri - Sat 11:00 - 11:00

Sun 12:00 - 10:30

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4. Is the use currently open for business? ☒ Yes ☐ No

If the use is closed, provide the date closed.

____/____/____
month day year

5. Describe any proposed changes to the conditions of the special use permit:

conection 3

6. Are the hours of operation proposed to change? ☒ Yes ☐ No

If yes, list the current hours and proposed hours:

Current Hours:

~~Mon - Thurs 10:00~~
mon - sun 11:00 - 10:00
11:00 - 10:00

Proposed Hours:

mon - Thurs 11:00 - 10:00
Fri - Sat 11:00 - 11:00
Sun 12:00 10:30

7. Will the number of employees remain the same? ☒ Yes ☐ No

If no, list the current number of employees and the proposed number.

Current Number of Employees:

Proposed Number of Employees:

8. Will there be any renovations or new equipment for the business? ____ Yes ☒ No

If yes, describe the type of renovations and/or list any new equipment proposed.

9. Are you proposing changes in the sales or service of alcoholic beverages? ____ Yes ☒ No

If yes, describe proposed changes:

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~~2014-0711~~

10. Is off-street parking provided for your employees? ☐ Yes ☒ No
If yes, how many spaces, and where are they located?

11. Is off-street parking provided for your customers? ☐ Yes ☒ No
If yes, how many spaces, and where are they located?

12. Is there a proposed increase in the number of seats or patrons served? ☐ Yes ☒ No
If yes, describe the current number of seats or patrons served and the proposed number of seats and patrons served. For restaurants, list the number of seats by type (i.e. bar stools, seats at tables, etc.)

Current:

Proposed:

13. Are physical changes to the structure or interior space requested? ☐ Yes ☒ No
If yes, attach drawings showing existing and proposed layouts. In both cases, include the floor area devoted to uses, i.e. storage area, customer service area, and/or office spaces.

14. Is there a proposed increase in the building area devoted to the business? ☐ Yes ☒ No
If yes, describe the existing amount of building area and the proposed amount of building area.

Current:

Proposed:

15. The applicant is the (check one) ☐ Property owner ☒ Lessee
☐ other, please describe: _____

16. The applicant is the (check one) ☒ Current business owner ☐ Prospective business owner
☐ other, please describe: _____

17. Each application shall contain a clear and concise statement identifying the applicant, including the name and address of each person owning an interest in the applicant and the extent of such ownership interest. If the applicant, or one of such persons holding an ownership interest in the applicant is a corporation, each person owning an interest in excess of ten percent (3%) in the corporation and the extent of interest shall be identified by name and address.

For the purpose of this section, the term "ownership interest" shall include any legal or equitable interest held in the subject real estate at the time of the application. If a nonprofit corporation, the name of the registered agent must be provided.

Please provide ownership information here:

Wen Ling Lu	50%
ming zhang	50%